

The Family Partnership Agreement Institute: Putting the Pieces Together

December 15-16, 2009

Gaylord Opryland Resort & Convention Center, Nashville, Tennessee

Head Start and Early Head Start staff who partner with families need a variety of skills to develop the life-changing relationships that ensure success for families. **The Family Partnership Agreement Institute: Putting the Pieces Together** was designed and developed exclusively for Head Start and Early Head Start staff who work directly with or who supervise staff working in the area of Family and Community Partnerships, including but not limited to Family Service Workers, Family Advocates, and Family and Community Partnership managers, specialists, and coordinators.

The work that Head Start and Early Head Start programs do with families can be described as life-changing. Partnering with families to address concerns and interests leads to goal setting which, in turn, helps strengthen families beyond their time in the program. Staff who are responsible for partnering with families need a variety of skills to develop this life-changing relationship to ensure success for families. **The Family Partnership Agreement Institute: Putting the Pieces Together** demonstrates that a Family Partnership Agreement is more than just a set of completed forms; it is a continuous, ever-changing, and on-going relationship between the program and the family.

The Institute will focus on understanding how to partner with families; examine strategies to develop relationships with families; look at ways to use family strengths to develop goals; explore appropriate ways to use the family needs assessment that are consistent with the requirements of *The Improving Head Start for School Readiness Act of 2007*; examine the Family Partnership Agreement as a process; and review strategies for documenting partnerships with parents.

The Standard Registration Fee is \$395 per person. Members of *T/TAS@Your Service* may qualify for the Subscriber Rate of \$375 per person. (Some restrictions may apply based on level of subscription; visit www.ttas.org/ays.html for information on how to become a subscriber.) For details on registering, including information on earning 1.1 Continuing Education Units (CEUs) for this event, please see page 3.

Your Presenters



Robin Gadsden-Dupree has an Ed.D. in Organizational Development and Higher Education Leadership and has completed the West Ed Program for Infant-Toddler Caregivers training. She is a lead trainer for the National Head Start Family Literacy Center, and has been a Head Start Director, Head Start home visitor, family day care provider, a preschool teacher, and adjunct college professor.



Jennifer Pecot, Family & Community Partnership Specialist, provides training and technical assistance in the areas of parent/community involvement, family partnership agreements, ERSEA, program governance, and fatherhood initiatives. Jennifer has a B.S. degree in Human Development, and is certified in the Program for Infant-Toddler Caregivers.

(T/TAS reserves the right to substitute or reduce the number of presenters as circumstances warrant.)



Learning Objectives

- ★ Participants will better understand the importance of creating effective family partnerships.
- ★ Participants will learn strategies for developing positive relationships with families.
- ★ Participants will explore ways to identify family strengths and use those strengths to develop family goals.
- ★ Participants will better understand that the Family Partnership Agreement is a process, not a product.
- ★ Participants will discuss methods for appropriate usage of the family needs assessment.
- ★ Participants will explore strategies to document the Family Partnership Agreement process.

Hotel Accommodations

The room block will be held until the stated deadline or until the block is sold out, whichever comes first. Reservations are accepted on a space and rate availability basis by the hotel, and room blocks often fill quickly. Please consult the hotel for information on their specific cancellation policies, and to learn about additional charges that may apply to hotel guests (i.e., parking fees, phone charges, internet access fee, etc.). Ask the hotel for additional information on available amenities, such as room service, in-house dining, and additional area attractions.

December 15-16, 2009, Nashville, Tennessee

The Gaylord Opryland is located at 2800 Opryland Drive in Nashville, Tennessee. Hotel accommodations are available at the special conference rate of \$125 per night, single or double occupancy (plus applicable taxes and resort fee). When making your reservations, please refer to **Head Start WKU** or to **Group Code X-WKU09**. Please make your reservations **no later than November 13, 2009** by calling 615-883-2211, 615-889-1000, or 888-777-6779.

Tentative Agenda

Day One

8:00 - 9:00 a.m.	Registration & Refreshments
9:00 a.m. - Noon	Welcome, Introductions, and Overview of Training
	Developing Relationships with Families
	Understanding Family Strengths
	Reframing as a Tool to View Strengths
Noon - 1:30 p.m.	Networking Luncheon
1:30 - 4:30 p.m.	Building Blocks to Family Support
	Becoming Customer Friendly
	Review of Relevant Standards
	Using the Parent Committee to Introduce the FPA Process

Day Two

8:00 - 9:00 a.m.	Refreshments
9:00 a.m. - Noon	The Family Partnership Agreement Process
	Selling the Process to Families
	Documenting the Process
Noon - 1:00 p.m.	Lunch on Your Own
1:00 - 4:00 p.m.	Documenting the Process
	Looking Within and Next Steps



Event Registration Form

PLEASE COMPLETE ALL FIELDS AND PRINT NAME & POSITION of person attending exactly as it should appear on the name tag. Copy form as necessary for registering additional persons.

Name: _____ Position: _____

E-Mail Address: _____

Agency/Program: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Enrollment is Limited: T/TAS cannot guarantee enrollment in any event. In the event that available enrollment slots fill, you will have the option of being placed on a waiting list in case space reopens due to cancellations. We recommend you do not make hotel or travel arrangements until you receive your registration confirmation. There will be no on-site registration.

EVENT	SELECT FEE(S)
<p>THE FAMILY PARTNERSHIP AGREEMENT INSTITUTE: PUTTING THE PIECES TOGETHER</p> <p><input type="checkbox"/> December 15-16, 2009. Gaylord Opryland Resort and Convention Center, Nashville, TN</p>	<p><input type="checkbox"/> Standard Registration: \$395</p> <p><input type="checkbox"/> TTAS@Your Service Subscribers: \$375 *</p> <p><input type="checkbox"/> Check if requesting 1.1 CEUs (11 contact hours) from Western Kentucky University and include an additional \$25 in payment.</p>

* Subscribers, please include **T/TAS@Your Service** Enrollment No. _____. Some restrictions may apply; visit www.ttas.org/ays.html for information on becoming a subscriber.

Room blocks often fill quickly; please make your hotel reservations by the date listed in the conference descriptions.

CHECK METHOD OF PAYMENT (Forms will not be processed unless accompanied by payment):

Check payable to T/TAS.

Purchase Order No. _____ payable to T/TAS.

Credit Card (Mastercard, Visa, Discover only): _____ - _____ - _____ - _____

Expiration Date: _____ Signature: _____

Visa Card Users, please include 3-digit V number from back of card: ____ _

Return to: T/TAS
1906 College Heights Boulevard #11031
Bowling Green, Kentucky 42101-1031
Fax: 270-745-3340 or 270-745-2142
Call 800-882-7482 for more information

Cancellations: To obtain a refund of registration fees (less \$25 enrollment charge), cancellations must be received **in writing** 10 working days prior to the start of the event.
EIN61-1358086

<p>ACCESSIBILITY NEEDS:</p> <p>Do you have any disability that requires special materials or services?</p> <p>Do you have a special dietary need?</p>
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